



BECKINGTON
CRICKET CLUB

Constitution

1 TITLE

1.1 The name of the Club shall be “Beckington Cricket Club”.

2 CONSTITUTION

2.1 The club shall be governed by this constitution.

2.2 The Club Secretary shall ensure that every Member of the Club shall receive a copy of this Constitution.

2.3 Changes to this constitution shall only be made at an Annual General Meeting or an Extraordinary General Meeting. All proposals to change the constitution shall be made in writing to the Club Secretary no less than 4 weeks prior to the meeting. All proposals shall be circulated to all members prior to the meeting.

3 OBJECTIVES

3.1 The objectives of the club shall be:

- To promote and encourage the playing of cricket.
- To provide members with the opportunity to play cricket at the most appropriate level.
- To provide the best possible playing and training facilities.

4 ANNUAL MEMBERSHIP

4.1 Annual membership shall run from 1st April to 31st March.

4.2 There shall be two types of annual playing membership: Adult and Junior.

4.3 There shall be one type of annual non-playing membership.

4.4 All annual members whose 12th birthday was on or before the 31st August immediately prior to a General Meeting shall have speaking and voting rights at that General Meeting.

4.5 Annual members shall not be selected to represent the club nor have a voting right at General Meetings until they have paid their annual membership fee.

4.6 Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, membership may be limited due to available facilities on a non-discriminatory basis.

4.7 The Club Committee shall have the right to refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made via the appeals procedure set out in section 12.5.

5 HONORARY MEMBERSHIP

- 5.1 **Honorary Life Members** - The executive committee may propose that current players, ex-players or non-players who have contributed substantially to the cricket club over a significant number of years be awarded honorary life membership.
- 5.2 Honorary Members shall continue in this role as long as the club exists and until they are deemed unsuitable to hold such a position by a General Meeting.
- 5.3 Honorary memberships shall be approved at a General Meeting.
- 5.4 Honorary Members shall have speaking and voting rights at General Meetings.

6 FINANCES

- 6.1 All club revenue shall be used solely for the objectives of the Cricket Club. All surplus income or profits shall be re-invested in the club. No surpluses or assets shall be distributed to members or third parties.
- 6.2 The annual membership fees and match fees for the following season shall be presented by the Executive Committee at the AGM. The Club shall keep the membership fees and match fees at levels that shall not pose a significant obstacle to people participating.
- 6.3 Under exceptional circumstances the Executive Committee may revise the fee charged to an individual.
- 6.4 The club shall not pay any member of the club or other persons in return for their participation as a player.

7 ANNUAL GENERAL MEETING

- 7.1 The Annual General Meeting shall be the sovereign body of the Club and decisions made at these meetings shall only be overturned at another General Meeting.
- 7.2 The AGM shall be held between October and February.
- 7.3 Notice of the Annual General Meeting shall be given to all Honorary, Adult and Junior Members, stating the date, time, venue, and business to be transacted.
- 7.4 There shall be at least 6 weeks notice of the meeting to members.
- 7.5 The meeting shall be chaired by the chairman or in his absence the vice chairman.
- 7.6 The quorum shall be 10 members or 1/3 of the membership (whichever is lower).
- 7.7 All votes and resolutions shall be decided by a simple majority of all those present and eligible to vote.
- 7.8 The Chairman's report shall be presented at the meeting.
- 7.9 The Treasurer's report including the annual accounts shall be presented at the meeting.
- 7.10 Unless requested otherwise all votes (with the exception of elections) shall be by a show of hands.
- 7.11 In the event of a tie the Chairman of the meeting shall be deemed to have a deciding vote.

8 EXTRAORDINARY GENERAL MEETING

- 8.1 An Extraordinary General Meeting shall be convened by the Chairman and Vice-Chairman on receipt of a signed request from 3 Senior Executive Officers or 5 members.
- 8.2 The meeting shall take place within 30 days of the signed request.
- 8.3 There shall be at least 14 days notice of the meeting to members.
- 8.4 Notice of such a meeting shall be given to all Honorary, Adult and Junior Members, stating the date, time, venue, and business to be transacted.
- 8.5 The quorum shall be 10 members or 1/3 of the membership (whichever is lower).
- 8.6 An Extraordinary General Meeting shall only discuss one topic.
- 8.7 All votes and resolutions shall be decided by a simple majority of all those present and eligible to vote.
- 8.8 Unless requested otherwise all votes shall be by a show of hands.
- 8.9 In the event of a tie the Chairman shall be deemed to have a deciding vote.

9 EXECUTIVE OFFICERS

- 9.1 The Executive Officers shall be elected at the AGM and take office immediately. They are:
 - Chairman
 - Vice-Chairman
 - Treasurer
 - Club Secretary
 - Grounds and Facilities Manager
 - Club Development Officer
 - Fundraising, Social and Media Secretary
 - Club Captain
 - Head of Junior Cricket
- 9.2 All Executive Officers shall resign immediately before the election.
- 9.3 In the event of an officer not completing their term of office, the Executive Committee shall appoint a temporary replacement until the next Annual General Meeting.

10 EXECUTIVE COMMITTEE

- 10.1 The quorum shall be three executive officers.
- 10.2 The Executive Committee shall have the power to decide on all matters and disputes concerning the cricket club.
- 10.3 The Executive Committee shall have the power to overrule a decision made by the Chairman.
- 10.4 The Executive Committee shall have the power to recruit additional members to take on specific responsibilities either not addressed in this Constitution or to support Officers fulfilling their duties. These personnel may be invited to attend executive committee meetings but shall not be entitled to a vote.

- 10.5 Meetings shall be convened by the Club Secretary as and when necessary.
- 10.6 The Executive Committee shall be empowered to deal with any questions arising in connection with the Club not provided for in this Constitution.
- 10.7 In the event of an executive officer not completing their term of office the Executive Committee shall appoint a temporary replacement until the next Annual General Meeting.

11 CLUB OFFICERS

- 11.1 The list of club officers and their responsibilities shall be maintained in a document held by the Club Secretary. Any updates to this document shall be approved by the Executive Committee.
- 11.2 All Club Officers shall be appointed by the Executive Committee.
- 11.3 Club Officers may be invited to attend executive committee meetings but shall not be entitled to a vote.
- 11.4 In the event of an officer not completing their term of office, the Executive Committee shall appoint a temporary replacement.

12 DISCIPLINE

- 12.1 The Chairman shall be responsible for reviewing all disciplinary matters within the club.
- 12.2 The Chairman shall have the power to suspend players for a maximum of two competitive matches.
- 12.3 The Chairman shall have the option to refer to a disciplinary panel if an offence is of a more serious nature.

12.4 Disciplinary Panel.

- 12.4.1 The Disciplinary Panel shall be composed of the Chairman, First Team Captain and Club Secretary. Where a member of the Disciplinary Panel is directly involved in the matter, they shall be replaced by another member of the Executive Committee.
- 12.4.2 The Disciplinary Panel shall have the power to impose any penalty up to and including expelling a member from the cricket club.

12.5 Appeals.

- 12.5.1 Any member wishing to appeal the decision of the Disciplinary Panel shall write to the Vice-Chairman.
- 12.5.2 On receipt of a request for an appeal, the Vice Chairman shall fully review the case in question and shall have the power to overturn or alter the decision of the Disciplinary Panel if he deems it to be unfair or inappropriate.

13 PLAYERS RULES

- 13.1 It shall be the responsibility of each Member of the Club to directly inform the team captain of their availability for forthcoming matches.
- 13.2 If a Member has been selected but cannot play they shall inform the appropriate Team Captain immediately.

- 13.3 Players shall assume that a match will take place (even in inclement weather) unless informed otherwise by the Team Captain.
- 13.4 Members shall play in the spirit of the game and action shall be taken against those whose actions are deemed unacceptable and reflect badly on the Club.

14 ELECTIONS

- 14.1 Only members shall be able to stand for election. All Members shall have the right to stand in elections. Each member shall not be elected to more than one position on the executive committee.
- 14.2 **Election of Captains and Vice Captains** - Captains and Vice Captains of senior teams shall be elected through a members ballot. The election process is as follows:
- 14.2.1 All members who wish to stand as captain or vice captain of a team shall form captaincy tickets. Each captaincy ticket shall contain of the name of the candidate captain. Each captaincy ticket may contain the name of the candidate captain's choice of vice captain.
- 14.2.2 A single member may appear on multiple captaincy tickets for the same team. A single member may appear as captain and as vice captain on different captaincy tickets for the same team.
- 14.2.3 All captaincy tickets shall be given to the Club Secretary no less than 4 weeks prior to the AGM.
- 14.2.4 The secretary shall send out ballot papers containing the list of captaincy tickets for each team to all members no less than 3 weeks prior to the AGM.
- 14.2.5 Only ballot papers returned to the club secretary no less than 1 week prior to the AGM shall be included in the ballot.
- 14.2.6 For each team, the winning ticket shall be elected by single transferable vote.
- 14.2.7 The winner of the elections shall be announced at the AGM by the club secretary. The number of votes received shall not be revealed.
- 14.2.8 In the case of a tie where all captaincy tickets in the tie contain the same candidate captain, that candidate captain shall have a deciding vote. In all other cases of a tie, the Chairman shall have a deciding vote.
- 14.2.9 In the case of a captaincy ticket winning which does not contain the name of a vice captain, the committee shall appoint a vice captain. In the event of no tickets being received for a team captaincy, the committee shall appoint a captain and vice captain.
- 14.3 **Election of the Chairman** - The Chairman shall be elected at the Annual General Meeting. The election of the Chairman is run by the outgoing club secretary. The election process shall be as follows:
- 14.3.1 The outgoing club secretary shall request nominations for the office. Nominees shall be proposed and seconded by two other members of the club, and shall confirm they are prepared to stand for election.
- 14.3.2 Each attendee votes for one nominee. Voting shall be by a show of hands. The candidate who receives the most votes shall be elected.
- 14.3.3 In the case of a tie, a second election shall be held where only those nominees who were involved in the tie may stand.

- 14.3.4 In the case of a further tie, the outgoing first team captain shall have a deciding vote.
- 14.3.5 Uncontested candidates shall be elected automatically.
- 14.4 Election of all other Executive Officers - All other Executive Officers shall be elected at the Annual General Meeting. The elections shall be run by the Chairman. The election process for each office shall be as follows:
- 14.4.1 The Chairman requests nominations for the office. Nominees shall be proposed and seconded by two other members of the club, and shall confirm they are prepared to stand for election.
- 14.4.2 Each attendee shall votes for one nominee. Voting shall be by a show of hands. The candidate who receives the most votes shall be elected.
- 14.4.3 In the case of a tie, a second election shall be held where only those nominees who were involved in the tie may stand.
- 14.4.4 In the case of a further tie, the Chairman shall have a deciding vote.
- 14.4.5 Uncontested candidates shall be elected automatically.
- 14.5 Proxy votes shall not be accepted.
- 14.6 Normally postal votes shall not be allowed, but the Chairman (or in the case of the election of Chairman, the outgoing secretary) shall be allowed to accept postal votes in the case of an exceptional circumstance. In this instance where possible, the vote shall be signed and sealed. The Chairman shall inform the meeting of those whose postal vote he has accepted at the start of the election.

15 DISSOLUTION

- 15.1 The club shall only be dissolved by a motion at an Annual General Meeting or an Extraordinary General Meeting.
- 15.2 Upon dissolution of the club any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body.
- 15.3 Upon dissolution of the club, the gift or transfer of assets shall be the responsibility of the Executive Committee.

Appendices

A ANNUAL GENERAL MEETING FORMAT

- Introduction and Welcome
- Apologies
- Minutes of the previous meeting
- Matters Arising
- Treasurer's Report
- Chairman's Report
- Election of Captains and Vice Captains
- Election of Chairman
- Election of other Officers
- Constitutional Amendments
- Motions
- Any Other Business

B SINGLE TRANSFERABLE VOTE

Single Transferable Vote elections shall be run as follows:

- A voting paper shall be sent to each candidate. Each voting paper shall list the candidates.
- Each voter shall place a number against all or some of the candidates. A 1 shall be placed against their first choice of candidate. A 2 shall be placed against their second choice of candidate, etc.
- If a candidate has a tick or cross placed against them, this shall be considered to be a "1".
- If a ballot paper contains two identical numbers, then it shall be declared spoilt, and not included in the ballot.
- Once all the ballot papers have been collected, the count shall proceed as follows:
 - 1 Each ballot paper shall be allocated to the candidate indicated by the lowest number.
 - 2 Any candidates who have withdrawn from the election shall have the ballot papers allocated to them reallocated to the remaining candidate indicated by the lowest number. If any ballot paper does not have a number against any candidate who remains in the election, then the ballot paper is removed from the ballot.
 - 3 Any candidate who has been allocated no ballot papers shall be eliminated from the election.
 - 4 If one candidate is allocated more than 50% of the remaining ballot papers, then they shall be declared the winner.
 - 5 If all remaining candidates have been allocated the same number of ballot papers, then the election shall be declared a tie.
 - 6 If the result has not been declared, then the remaining candidate or candidates who have been allocated the smallest number of ballot papers shall be eliminated from the election. Each of their ballot papers shall be reallocated to the remaining candidate indicated by the lowest number. If any ballot paper does not have a number against any candidate who remains in the election, then the ballot paper is removed from the ballot. Steps 3-6 shall then be repeated until a result is declared.